Excel Macros 1 day

* Introduction
* Creating and using personal macros
* What is a macro?
* Recording a personal macro
* Running a personal macro
* Displaying macro instructions
* Editing a macro
* Including relative cell references in macros
* Creating and using workbook macros
* Recording and running a workbook macro
* Adding a macro button to a worksheet
* Using visual basic to write macros
* Opening a new module in the visual basic editor
* Displaying a data prompt during macro execution
* Appling a conditional statement in a macro
* Using a control loop in a macro

Additional control statements

* Placing controls on a worksheet
* Placing a combo box and check box on a worksheet/linking a control to worksheet data
* Creating a macros toolbar
* Creating a new toolbar
* Adding a button to a toolbar/assigning a macro to a toolbar button
* Creating a macros menu
* Creating a new menu
* Adding an item to a menu/assigning a macro to a menu item
* Using the visual basic help system
* Displaying visual basic help information
* Final case study